



# State Meet Bid Form

## Level 6-10

To be filled out by the meet director

Bid is due by April 1  
Submit to:  
wisconsinusag@gmail.com

Name of Competition \_\_\_\_\_ Level(s) \_\_\_\_\_ Date(s) \_\_\_\_\_

Host Club Name: \_\_\_\_\_ Club USAG Number \_\_\_\_\_

Name of Meet Director: \_\_\_\_\_ USAG Pro # \_\_\_\_\_

Meet Director's Email: \_\_\_\_\_ Meet Director's Cell: \_\_\_\_\_

Competition Site: \_\_\_\_\_

Competition Site Address: \_\_\_\_\_

Dimensions of Competition Area: \_\_\_\_\_ Type of Seating: \_\_\_\_\_ Spectator Capacity: \_\_\_\_\_

Number of Parking Spaces: \_\_\_\_\_ Parking Cost: \_\_\_\_\_ Do you have a separate room for judges? Y/N Room for Coaches? Y/N

DVD player & monitor available for judges meeting? Y/N Do you have a separate area for awards? Y/N

Equipment Supplier Name: \_\_\_\_\_ (Attach copy of contract)

Number & Type of Equipment to be used

Vault \_\_\_\_\_ Bars \_\_\_\_\_ Beams \_\_\_\_\_ Floor \_\_\_\_\_ 6' x 60' Tumble Strip \_\_\_\_\_ Boards \_\_\_\_\_

Who will be entering the meet on Proscore \_\_\_\_\_ Staff or Parent

Who will be running Proscore at the meet \_\_\_\_\_ Staff or Parent

What meets have they use Proscore \_\_\_\_\_

Electronic Scoring System: \_\_\_\_\_

Score Entry Devices: \_\_\_\_\_

Score Display Devices: \_\_\_\_\_

Back-up Display Devices: \_\_\_\_\_

What type of emergency personnel will be available on site: \_\_\_\_\_

## Meet Director Experience

Were you ever Meet Director for a meet outside your own facility? Y/N

If so, please list last 2:

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level(s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Were you ever Meet Director for a state meet? Y/N

If so, please list last 2:

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

If you have never run a state meet or invitational outside your own facility, list last 2 largest meets conducted in your own facility.

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Name of Meet \_\_\_\_\_ Year: \_\_\_\_\_ Level (s): \_\_\_\_\_ # of athletes \_\_\_\_\_

Who will be your workers for set-up, tear down, timers & floor workers?

---

---

---

---

### Hotels in the Area

Hotel Name: _____	Number of Rooms _____	Distance to Meet Site _____
Hotel Name: _____	Number of Rooms _____	Distance to Meet Site _____
Hotel Name: _____	Number of Rooms _____	Distance to Meet Site _____

## State Meet Acceptance Agreement

I understand that upon acceptance of this bid by the USA Gymnastics Wisconsin State Administrative Committee, I understand the following:

- State meets are under the jurisdiction of the SAC.
- Complete bids must be submitted by the due date. If not, the meet will be open for bidding for one week to any club in the state. Incomplete bids will not be accepted.
- State meet logos need to be approved by USA Gymnastics - Branding info is on the state website
- Must use USA Gymnastics approved vender.
- **Meet information must be sent to the SACC by Sept 1 for approval for posting**
- Meet information must be posted online and emailed to clubs by October 1
- Once entries are received, age groups must be approved by SACC.
- Banners for team are awarded for 1<sup>st</sup> -5<sup>th</sup> place provided be SACC
- Meet format, equipment, and equipment layout must be approved by SAC
- Schedule must be approved by SACC before posting or distribution.
- Proscore is used to assign athletes to groups, but then a random draw must be done with the SACC to assign age groups to sessions and starting events for each group. Send Proscore Back-up File to SACC before the draw.
- Proscore must then be used to randomize the athletes within each group after the starting event draw is complete
- Final Schedule must be posted the Tuesday after the last qualifier
- Results must be posted upon completion of each session.
- Financial Statement must be sent to the SACC within 60 days of completion of the meet.
- A SAC member will be assigned to consult with the State Meet director for coordination and approval of adherence to USA Gymnastics and USAG-WI Rules & Policies. The meet director will be charged a \$1000 administrative fee for this service to be paid to the consultant. This is not a fee to run scoring or set up ProScore for the state meet.

I certify that the above information is accurate. I am Meet Director Certified and agree to the following guidelines listed above, in Wisconsin Rules & Policies, and USA Gymnastics Rules and Policies in the conduct of this meet. Failure to abide by this agreement may result in removal from all state meet hosting rotations and/or loss of hosting an upcoming compulsory season qualifier.

Printed Name of Meet Director: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Meet Director: \_\_\_\_\_